



DEN@Viterbi
GENERAL ORIENTATION
Fall 2022

SCHEDULE

- Icebreakers
- Faculty and Alumni/Ambassador Panel
- Panel Q&A
- DEN@Viterbi GAPP Orientation
- Viterbi Code of Honor
- VCH Exercise
- Raffle
- Contact Information



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ICEBREAKER

Breakout Icebreaker – 3 In Common Rules:

- Five minutes (pick your presenter)
- Presenter should introduce the group
- Commonalities can't include being:
 - A Trojan
 - A new distance engineering student
 - A US Citizen
 - The same gender



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Our Panel

Erich Kreidler
Lecturer Industrial and Systems
Engineering

Dr. Saty Raghavachary
Associate Professor of CS Practice,
Specialization in Graphics and Visual
Effects

Uzair Akhtar
M.S. Aerospace Engineering, 2021

Wendy Peterson
M.S. Systems Architecting and
Engineering, 2016

Dwayne Robinson
M.S Cyber Security Engineering, 2021



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Panel Q&A



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Orientation Time



Patty Rinehart
Advisor,
Master's Student Services

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1. Will I be able to get copies of the slides after the presentation? YES!

Slides will be posted online at
<https://viterbigrad.usc.edu/ms-denviterbi-new-student-information/>

2. Questions?

This orientation will answer the majority of your questions. If you have additional questions, please contact the VASE Office or **use the Q&A panel on your screen. Please do not submit your questions via the Chat panel.** The Chat panel will be used for announcements.



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The background of the slide is a photograph of the USC Viterbi School of Engineering building. The building is a large, modern structure with a prominent red brick facade. The words "USC Viterbi" are displayed in large, gold-colored letters on the left side of the building. Below this, "School of Engineering" is written in a smaller, white font. To the right, there is a white section of the building with a circular emblem. In the foreground, there is a paved plaza with some greenery, including a small tree in a planter and some bushes. A red umbrella is visible near a bench on the left. The sky is clear and blue.

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School of Engineering

EPSTEIN FAMILY
ENGINEERING PLAZA

AGENDA

- Welcome to DEN@Viterbi & USC
- University Calendar
- University Policies
- DEN State Authorizations
- Advisement: D-clearance, Prerequisites
- Registration Process & Systems
- Tuition
- DEN@Viterbi Department Orientations
- DEN@Viterbi Desire2Learn (D2L)
- DEN@Viterbi Homework & Exam Policies
- Contact Information

Welcome to DEN@Viterbi & VASE

The Viterbi Admission and Student Engagement (VASE) office works closely with DEN@Viterbi in the area of administrative, academic, technical services to support DEN@Viterbi students!

DEN@Viterbi Support	Contact Information	Staff
Technical support, Desire2Learn training, Homework	dentsc@usc.edu 213-740-9356	Daniel Cueva
DEN d-clearance inquiries	den@vase.usc.edu	
Exams	denexam@usc.edu 213-740-9356	Shirley Schutt
VASE Advisor	ptrinida@usc.edu	Patty Rinehart
• General advisement	213-740-0116	
• Policies & Procedures		



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VASE Graduate Student Affairs



Andy Chen

Sr. Director,
Graduate Student Affairs

andysche@usc.edu



Andrea Mora

Associate Director,
Academic Services

morandr@usc.edu



William Wences

Assistant Director,
Academic Services

wences@usc.edu



Patty Rinehart

Advisor, Graduate Student
Affairs & DEN@Viterbi

ptrinida@usc.edu

Meet with a VASE advisor:

<https://viterbigrad.usc.edu/>



Virtual Drop-In Advising*

***Drop-in Advising available:**

Monday - Friday: 10:00 am - 12:00 pm (PST)



Schedule 1-1 Appointment



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University Calendar – Fall 2022

Aug. 19	Last day to register and pay without late fee
Aug. 22	Fall semester classes begin
Sept. 5	Labor Day, University holiday
Sept. 9	Last day to drop a class <u>without</u> a mark of "W," except for Monday-only classes, and receive a 100% refund
Sept. 9	Last day to register and add classes
Sept. 9	Last day to change enrollment option to Pass/No Pass or Audit
Sept. 9	Last day to purchase or waive tuition refund insurance
Sept. 9	Deadline for purchasing or showing proof of health insurance



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University Calendar – Fall 2021 Cont.

Oct. 7	Last day to drop a class <u>without</u> a mark of “W” (no refund)
Oct. 14-15	Fall Recess
Nov. 11	Last day to drop a class <u>with</u> a mark of “W”
Nov. 23-27	Thanksgiving Break
Dec. 2	Fall semester classes end
Dec. 3-6	Study days
Dec. 7-14	Final examinations
Dec. 15-Jan. 8	Winter Recess
Jan 9, 2023	Spring 2023 Semester Begins

Please see the complete calendar at <https://classes.usc.edu/term-2023/calendar/>



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University Policies

Academic <http://catalogue.usc.edu>

- The document of authority is the University Catalogue. It's searchable!
- Review your degree requirements, registration policies, etc.
- If there appears to be a difference between department materials and the Catalogue, ***please ask*** your departmental advisor or VASE what the correct policy is.

Conduct <http://scampus.usc.edu>

- SCampus contains policies and procedures pertaining to student conduct.
- Freedom of speech, grievance procedures, computing, discrimination and other important topics.



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Academic Integrity

- Academic Integrity is extremely important at USC
 - It is the foundation of your degree
- Penalties for violations at the Master's level are extremely severe grade sanctions (e.g., "F" in course) or dismissal
- If you have any questions about academic integrity issues:
 - Professor
 - Viterbi Admission and Student Engagement (VASE) Office
 - Department Advisor
- SCampus : <http://scampus.usc.edu/>



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Academic Advisement

- **Limited Status students** should contact VASE at den@vase.usc.edu for general advisement.
- **Admitted students** are advised by department academic advisors
 - The Graduate Advisor Contact List can be found at:
<https://viterbigrad.usc.edu/academic-advisement/>



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Academic Advisement

- Graduate students may not take courses pass/no pass for degree credit.
- Graduate students must earn at least a “C” in a course for it to count toward their degree requirements.
 - All grades are included
 - Cumulative GPA
 - Applied (Degree) GPA
- The first semester is critical; doing well is very important.
 - One course **strongly** recommended



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Prerequisites and Waivers

- Waiver of prerequisites vary by academic department.
- The ECE Department requires a placement exam to waive prerequisites.
- DEN is unable to waive pre-requisites that are 400-level or above. Please contact your graduate advisor to request a pre-req waiver if eligible.
- Please **don't** take a prerequisite course after completing the course it is a prerequisite for!
 - EX: ISE 500 is a prereq for ISE 561.
 - If you take ISE 561 and later take ISE 500, ISE 500 will NOT count!



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Viterbi Academic Probation Policy

- All USC graduate students are expected to maintain satisfactory progress toward their degree.
- 3.0 GPA required for graduation in both major and overall GPA
- Grades reviewed every semester.
 - If GPA falls below 3.0, student is placed on academic probation.
- View the complete policy at:
<https://viterbigrad.usc.edu/academic-policies/>



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DEN State Authorizations

Prior to enrolling in classes, DEN@Viterbi (online) students in the United States need to confirm that their academic program is authorized by their state for online delivery.

USC must be authorized to deliver online programs to students residing in certain states that requires state authorization. Prior to enrolling in classes, DEN@Viterbi (online) students in the United States need to confirm that their academic program is authorized by their state for online delivery. Your program may not be authorized in all states and therefore if you move, you may not be able to continue in the program.

Should you plan to move, please contact den@vase.usc.edu well in advance to determine your options for continuing this program. A list of states where your program is currently authorized is available at the [State Authorizations](#) page:

<https://viterbigradadmission.usc.edu/denviterbi/stateauthorizations/>

Questions: If you have any questions about a specific state or academic program, please email stateauthorizations@den.usc.edu.



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Things To Do Before You Register...



1

- ✓ **Create a DEN@Viterbi Profile:** viterbi.usc.edu/denprofile

If you were previously a limited status student, please let us know and we will update your status

2

- ✓ **Verify your registration appointment time** via the Permit to Register link in OASIS

- ✓ **View and clear any restrictions before you attempt to register** via the Restrictions link in OASIS

3

- ✓ **Obtain “D” class permission (aka D-clearance) and request pre-requisite waivers**

5-digit section numbers followed by “D” require departmental clearance/authorization before a student is permitted to register for the course. **ALL DEN COURSES REQUIRE D-CLEARANCE.**

4

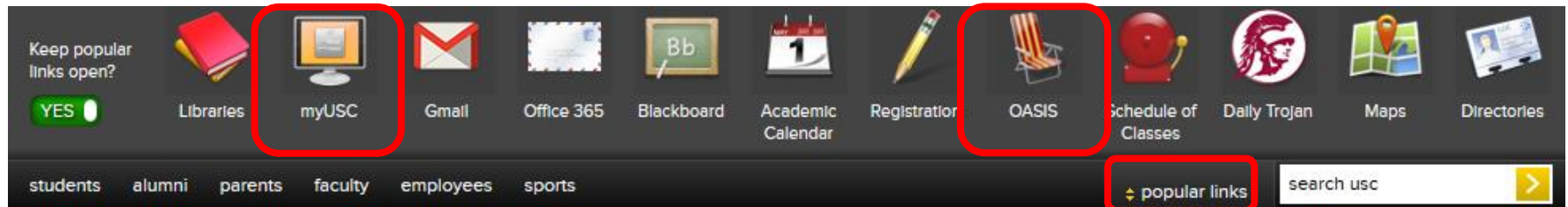
- ✓ **View the Web Registration Tutorials** at <https://arr.usc.edu/services/registration/webregistration.html>


Online Academic Student Information System (OASIS)

www.usc.edu/oasis




From the main USC web page, click on “OASIS” or “myUSC” under the “popular links” section





On-line Academic Student Information System 


[Course Information](#) [Financial Information](#) [Course Transfer](#) [Record Ordering Services](#) [Other Services](#) [Logout](#)


Course Information


 **Registered course List**
Registered course(s), time, date and location for the three most recent semesters.
[For questions regarding the above service click here](#)


 **Book list**
Lists all required and optional books that have been ordered through TrojanBookstores for the courses in which you are registered.
[For questions regarding the above service click here](#)


 **Enrollment history**
Enrollment history including class level, enrollment status, units earned, program of study, etc.
[For questions regarding the above service click here](#)


 **Completed course summary**
History of completed course(s) including units and grades.
[For questions regarding the above service click here](#)

 **Restrictions**
Summary of active "holds" description, and removal location/ phone number and any mandatory advisement obligations, if any...
[For questions regarding the above service click here](#)

 **STARS report**
Detailed listing of a student's degree requirements that have been met and those that remain to be fulfilled (if any).
[For questions regarding the above service click here](#)

 **STARS Interactive Audit Report**
Provides a graphical representation of a student's STARS report. Also provides the ability to plan future course registration to determine its impact on degree progress.
[For questions regarding the above service click here](#)

 **Grade Report**
Course, unit, grade and term grade point average for the two most recent semesters.
[For questions regarding the above service click here](#)

 **Permit to register**
Eligible students' registration appointment times.
[For questions regarding the above service click here](#)

* If you're accessing OASIS for the first time (not through myUSC), your default Passcode is your 6-digit birthday (mmddyy) or it is the same passcode you used to access web registration.

USC Schedule of Classes



classes.usc.edu












- Registration Calendar
- Tuition and Fees
- Final Exams Schedule
- Course info and more!



ISE 561: Economic Analysis of Engineering Projects (3.0 units)

Economic evaluations of engineering systems for both government and private industry; quantitative techniques for evaluating non-monetary consequences; formal treatment of risk and uncertainty. Prerequisite: ISE 500. **Recommended preparation:** An undergraduate course in engineering economy.

 **Prerequisite: ISE 500**

Section	Session	Type	Time	Days	Registered	Instructor	Location	Syllabus	Info
31561D	O48	Lecture	11:00-12:20pm	Tue, Thu	9 of 30	 Shalini Gupta	 RTH 109	 	 
31761D	O34	Lecture	11:00-12:20pm	Tue, Thu	7 of 10	 Shalini Gupta	DEN@Viterbi	 	 

D = D-clearance is required

How To Request D-clearance From DEN



All DEN courses require D-clearance.



Student FAQ **DEN@Viterbi Tools**

DEN@Viterbi Tools

Enrollments

- Request D-Clearance
- Check D-Clearance Status
- DEN Terms of Service

Profile

- Update Profile

To initiate your D-Clearance request, please select a term below.

Non-Viterbi and DEN Petition students should not be submitting DEN d-clearance requests using this form.

Fall 2022 Select Term

29071D-AME541_20163
29073D-AME541(DIS)_20163
29092D-AME578_20163
29093D-AME581_20163
29095D-AME588_20163
11288D-ARCH511_20163
29157D-ASTE470_20163

Please Select a Course

1. Login to DEN Desire2Learn: <http://courses.uscdcn.net>
2. Go to DEN@Viterbi Tools on the navigation bar
3. Select “Request D-clearance” link, select the term, and select a course
4. Approval process takes 1-2 business days. To view the status of a request, click on “Check D-Clearance Status”
5. You can register once your request has been processed. D-clearances expire 7 days from when it is issued so register as soon as you obtain it to secure a seat in a course.

For questions on D-Clearance status, contact den@vase.usc.edu

How To Request D-clearance From DEN



Fall 2022 Registration Info!

Continuing, Admitted Students	Registration Begins	DEN D-clearance Processing Begins
AME, ASTE, BME, CE, EE, ENE, ISE, SAE	Monday, March 28, 2022	Monday, March 28, 2022
CHE, MASC,PTE	Monday, March 28, 2022	Monday, March 28, 2022
CSCI, DSCI	Monday, March 28, 2022	Monday, June 6, 2022
NON ISE majors	Monday, March 28, 2022	Monday, April 11, 2022
NON CSCI, DSCI majors	Monday, March 28, 2022	Wednesday, August 10, 2022
Limited Status	Registration Begins	DEN D-clearance Processing Begins
AME, ASTE, BME, CE, EE, ENE, ISE, SAE	Thursday, April 21, 2022	Thursday, April 21, 2022
CHE, MASC, PTE	Thursday, April 21, 2022	Thursday, April 21, 2022
CSCI, DSCI	Thursday, April 21, 2022	Wednesday, August 10, 2022
NON ISE majors	Thursday, April 21, 2022	Thursday, April 21, 2022
NON CSCI, DSCI majors	Thursday, April 21, 2022	Wednesday, August 10, 2022
Newly Admitted Students	Registration Begins	DEN D-clearance Processing Begins
AME, ASTE, BME, CE, EE, ENE, ISE, SAE	Wednesday, June 1, 2022	Wednesday, June 1, 2022
CHE, MASC,PTE	Wednesday, June 1, 2022	Wednesday, June 1, 2022
CSCI, DSCI	Wednesday, June 1, 2022	Friday, July 1, 2022
NON ISE majors	Wednesday, June 1, 2022	Wednesday, June 1, 2022
NON CSCI, DSCI majors	Wednesday, June 1, 2022	Wednesday, August 10, 2022

DEN processing dates are listed on the main page of the DEN d-clearance form. Please review this table before submitting your requests.

Dates are based on the Academic Department's d-clearance policies and procedures.

How To Request On Campus D-clearance

If you are local and plan to take some courses on campus, d-clearance for on-campus courses are obtained through the Academic Department offering the course. DEN does not manage or process on-campus d-clearances.

COURSES	D-CLEARANCE REQUEST PROCEDURES
AME	Please contact your department advisor at amegrad@usc.edu
ASTE, SAE	Please contact your department advisor at lsaballo@usc.edu
BME	Please contact your department advisor at yangwill@usc.edu
CEE, ENE	Submit your request online via MyViterbi
CHE	Please contact your department advisor at mfdstudentaffairs@vsoe.usc.edu
CSCI, INF	Submit your request online via MyViterbi
EE	Submit your request online via MyViterbi
ISE	Submit your request online via MyViterbi
PTE	Please contact your department advisor at mfdstudentaffairs@vsoe.usc.edu
MASC	Please contact your department advisor at mfdstudentaffairs@vsoe.usc.edu

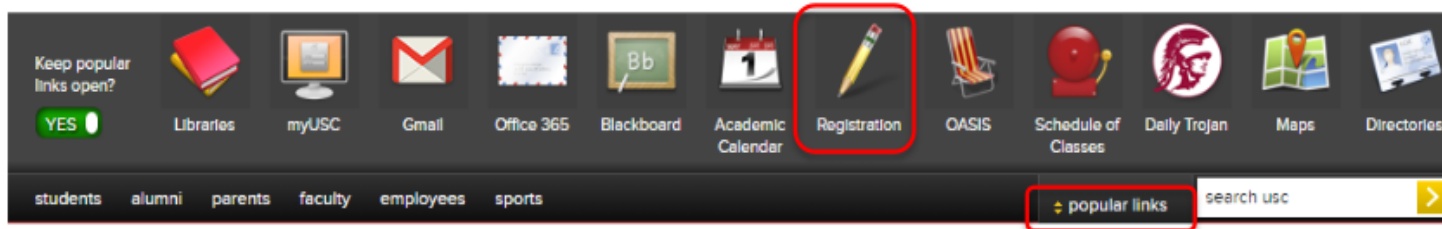


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Access Web Registration



1. From the main [USC web page](#) click “**Registration**” under the “popular links” section:



2. Click the “**Log in via myUSC**” button.

The screenshot shows the login form on the USC web page. The 'Log in via myUSC' button is highlighted with a red box. Below it, there are input fields for '10-digit USC ID' and 'Passcode', followed by a 'Login' button. At the bottom, there are links for 'Web Registration Tutorial' and 'Login help', with a blue arrow pointing to the 'Web Registration Tutorial' link.

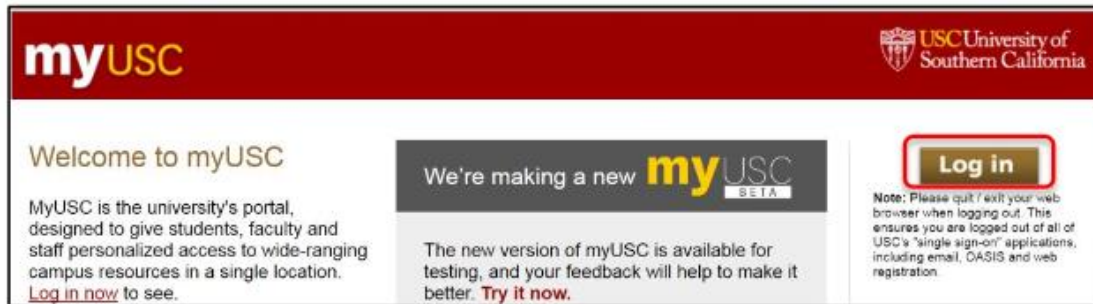
Remember to view the
Web Registration Tutorial
before you register for
the first time

Access Web Registration

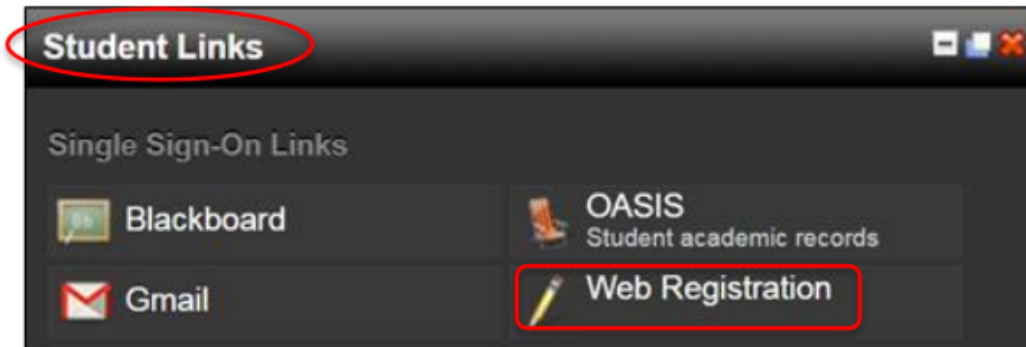


Log in Via myUSC:

1. From the **myUSC** page, click “**Log In**,” and access the system using your USC NetID (the alpha portion of your email) and password.



2. Select “**Web Registration**” located under Student Links.



Reasons Why Web Registration Transactions Fail

- Class is closed
- D-clearance was not obtained or expired
- Prerequisite was not completed or waived
- Restriction or hold was not removed
- Contact den@vase.usc.edu for assistance



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USC NetID Account

https://netid.usc.edu/account_services/activate_account

- All USC students receive a USC NetID **account** that enables them to access a wide variety of online tools and computing resources at USC.
- Activating your USC NetID account will activate your USC email address and enable you to access myUSC.
- Your USC NetID will be the first part of your USC e-mail address, before "@usc.edu."

Activate your USC NetID

Your USC NetID gives you access to **online resources and tools**. Follow the steps below to get started.

1

2

3

Find your USC NetID

Set secondary email address

Create new password

10-digit USC ID number (from your USCard)

Help me find it

0123456789

Date of birth (MM/DD/YYYY)

Why we're asking

/ /

Find your USCnet ID



USC E-mail

USC e-mail is the official method of communication between USC departments and students. Failure to check your USC email for important notification is not an accepted excuse for missing deadlines, etc.

Please check your USC email regularly.

LIMITED STATUS STUDENTS:

Limited student USC NetID and email accounts will be created within 2 weeks of the start of the term for which you are enrolled or within 3 days after you enroll if you register after the start of the term. Registration in courses is required before an USC NetID/email account will be created.



Accessing Your USC E-mail

Google Apps @ USC



























Students will access their USC email by logging into my.usc.edu and clicking the Gmail link under myServices or Google Apps. You can also access email via google.usc.edu

Review the link below for more information:

- **Google Apps at USC for Students**

<http://itservices.usc.edu/google/>

 about	 log in	 get help
For information about these apps, see the Google Apps at USC page on the ITS website.	<ul style="list-style-type: none"> Gmail Inbox Google Calendar Google Drive Google Sites Google Maps Google Hangouts YouTube Google Photos Google Takeout	<ul style="list-style-type: none"> About Google Apps Gmail Help Inbox Help Google Calendar Help Google Drive Help Google Sites Help Google Maps Help Google Hangouts Help YouTube Help Google Photos Help Google Takeout Help

MyUSC my.usc.edu

You can access OASIS, Web Registration, e-mail, etc. with a single sign-on.



Customize



myUSC


my Services


EDIT WIDGET

Google Apps

 OASIS academic records	 DEN@Viterbi distance education
 Web Registration	 Int'l Students news and programs
 Registration & Fee Summary confirmation of registration and fees	 Viterbi Events engineering calendar
 Pay My Bill e.Pay	 Office 365
 Gmail	 Grading and Rosters for instructors
 Syllabus Updater for Schedule of Classes	 Courses
 USCard ID and payment card	 Workday timekeeping, payslips
 myUSC Updates what's new in myUSC	 Financial Aid

 **Google Apps**
Gmail, Calendar, Drive, etc.

 **Google Drive**
cloud storage & backup

 **Google Maps**

 **Google Photos**

 **Google Scholar**
library databases

 **Google Takeout**
manage personal info

 **Google Hangouts**
online video calling

USC NetID is required to access myUSC.

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USC Website

You can also access MyUSC, OASIS, Web Registration, e-mail, etc. from main USC website.



Keep popular links open?
☐

Libraries

myUSC

Gmail

Office365

Blackboard

Academic Calendar

Registration

OASIS

Schedule of Classes

Daily Trojan

Maps

Directories


students alumni parents faculty employees sports

popular links

Search USC

COVID-19 | PROJECT RESTART

7/16 update: Health advisory
The university shares trends in our on- and near-campus communities and testing numbers from USC Student Health; **read Thursday's letter**. For the latest on USC's response to COVID-19, visit our **coronavirus information website**.

 **USC** University of Southern California

about

administration

admission

academics

research

patient care

community

arts

global initiatives

Taking on the coronavirus

With expertise in areas from artificial intelligence to molecular biology, USC's **COVID-19 Research Task Force** is focused on treating and preventing COVID-19 — and moving quickly.

Photo/NIAD-RML

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Things To Do After You Register...



1

✓ **Verify your registration**

OASIS: Registered Course List

2

✓ **Check your account balance and settle your tuition by the deadline**

USCe.pay (via OASIS or myUSC) or Employer Reimbursement Deferment Program

3

✓ **Check your book list for required textbooks**

OASIS: Book List or Schedule of Classes

Things To Do After You Register...cont.



4

✓ **Get your USC ID card (optional)**

A USC ID card identifies you as a currently enrolled student and entitles you to various privileges and potential uses on and off campus.

5

✓ **Activate your USC NetID (if you haven't already done so)**

Limited Status student email accounts will be created within 2 weeks of the start of the term for which you are in enrolled or within 3 days after you enroll if you register after the start of the term.

6

✓ **Opt out of Tuition Refund Insurance (optional)**

✓ **Waive USC Health Insurance (optional)**

New Student Training

After registering for a course, Technical Support and Training is available for New DEN@Viterbi students.

Schedule an appointment for technical orientation including Desire2Learn training. We will teach you the basics, from navigating your course page to submitting homework. We want to make sure your DEN@Viterbi experience is stress-free, particularly when it comes to the technical side of online learning.

To schedule an appointment:

<https://viterbigrad.usc.edu/technical-support/training-options/>



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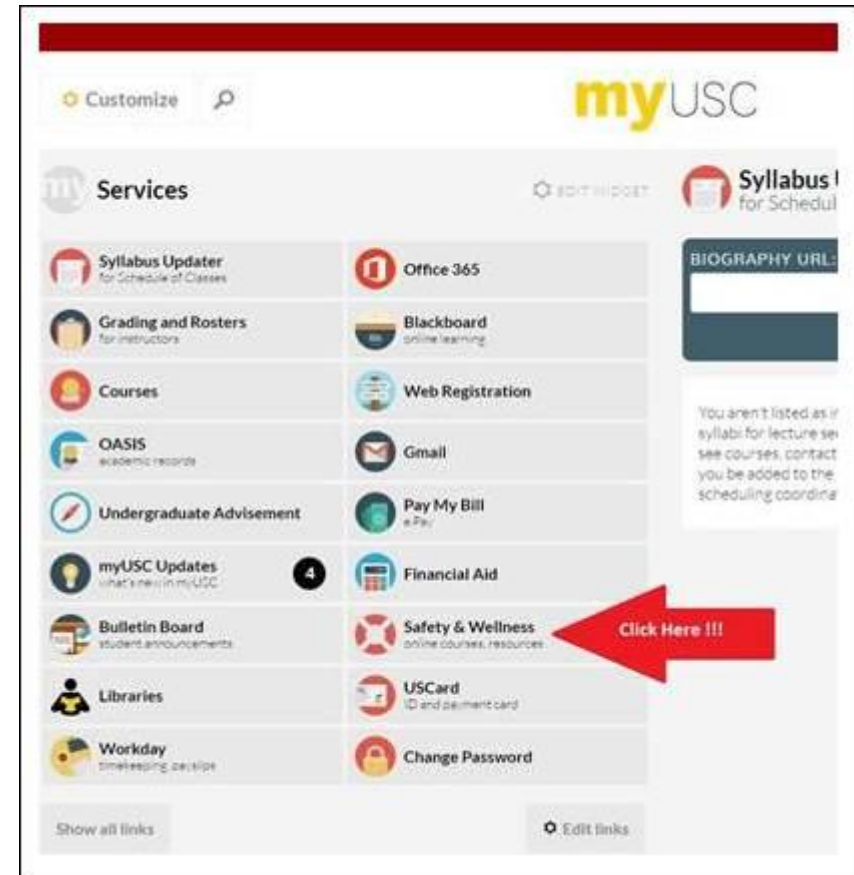
USC Mandatory Online Training

All graduate students must complete two online learning modules designed to provide knowledge and skills on the critical topics of sexual assault prevention and campus safety in order to register in future terms at USC.

<https://sites.usc.edu/studentwellbeing/mandatory-online-training-for-graduate-students/>

Log-in to myUSC and click on “Safety and Wellness” to access these modules

- **Diversity, Equity & Inclusion**
 - Launch Date: TBA
 - Due Date: TBA
- **Sexual Assault Prevention**
 - Launch Date: TBA
 - Due Date: TBA
- **Staying Safe**
 - Launch Date: TBA
 - Due Date: TBA



You must complete the required training or a hold will be placed on your Spring 2023 semester registration

Tuition and Fees

- **Norman Topping Student Aid Fund: \$8**

In 1970, USC students elected to assess themselves a mandatory fee each semester to support the Norman Topping Student Aid Fund, which provides scholarships for low-income students.

- **Exam Proctoring Fee: \$ varies**

Because USC exams must be proctored, DEN@Viterbi arranges for off-campus students to take their exams at certified testing centers. These centers may charge a fee ranging from \$25 to \$50 for their service. The centers require payment at the time service is rendered; therefore the student pays this fee.



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Tuition Payment Options

USCe.pay

- Pay online through USCe.pay in OASIS or MyUSC.

Employer Reimbursement Deferment Program

- The Employer Reimbursement Deferment Program assists students with "up front" payment of tuition and mandatory fees.
- For students working at companies who reimburse student at end of semester.
- The program applies only to tuition and mandatory fees. Other fees, such as parking, will not be deferred.

Corporate Billing: Boeing and UTC Employees

- These companies are set up to be directly billed for employee's tuition
- Please visit the VASE Corporate Billing section for instructions <https://viterbigrad.usc.edu/tuition-and-funding/employer-supported/>
- Students are responsible for any fees not paid by company



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Employer Reimbursement Program

Students supported by a company can defer payment of up to 90% of tuition until after the semester is over.

Program Eligibility

- Your employer reimburses you for tuition at the end of each term.
- Your student account is current.

Program Participation Requirements

- Required every semester prior to the settlement deadline each term
- Complete and submit deferment application
- Pay 10% of tuition, 100% of all fees and a \$100 application fee
- Sign and submit promissory note packet to uscsfs@usc.edu

Online Submission of Employer Reimbursement:
<https://sfs.usc.edu/payment/employer-reimbursement/>



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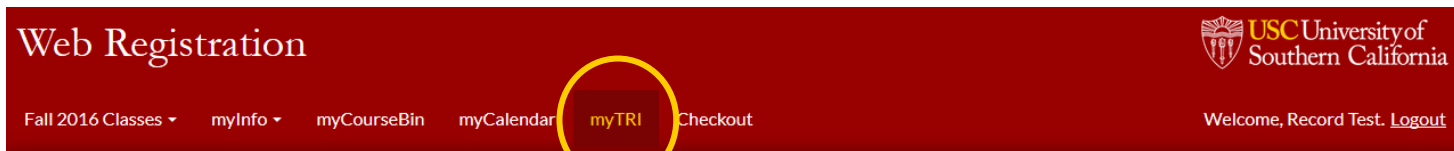
Tuition Refund Insurance

<http://arr.usc.edu/services/registration/tuitionrefund.html>



Tuition Refund Insurance is an optional insurance that students may purchase for a small fee during fall, spring and summer terms. It provides a refund of tuition and fees to a student who must withdraw from all classes due to an illness or accidental injury.

- **By default, at the time you register, Web Registration will enroll you in Tuition Refund Insurance.**
- Students may opt to purchase or decline Tuition Refund Insurance up until the end of week three of the fall and spring semesters



my Tuition Refund Insurance

Tuition refund insurance is an optional insurance that students may purchase for a small fee during the fall and spring semesters. Tuition refund insurance provides a refund of tuition and fees to a student who must withdraw from all classes due to an illness or accidental injury.

The cost of tuition refund insurance is approximately \$6.07 per unit enrolled per semester.

Currently, you have Tuition Refund Insurance.

Use the update button below to change your Tuition Refund Insurance.

☐ No, I do not want Tuition Refund Insurance



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Health Insurance and Waiver

- USC requires that ALL students have supplemental health insurance. <https://studenthealth.usc.edu/for-online-students/>
- You are automatically enrolled in the USC Health Insurance Plan if you are taking 6 or more units
- If you already have a health insurance plan, you may be eligible to waive enrollment in the USC Health Insurance Plan by providing proof of comparable coverage. Enrollment may be waived only if documented proof of comparable coverage from another plan is presented to the Student Health Insurance Office and it meets the University's requirements.
- Health Insurance Waiver – **Registration in courses required**
 - Waiver Criteria & Online Waiver Request
 - <https://studenthealth.usc.edu/our-services/insurance-plan/how-to-request-a-waiver-for-usc-student-health-insurance/>
- Student Insurance Office at (213) 740-0551



**Deadline to submit waiver form is
September 9**

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DEN@Viterbi Department Orientations



DEPARTMENT	DATE	TIME (PST)
Astronautical Engineering (ASTE)	Monday, July 25	10:00 AM
Systems Architecting & Engineering (SAE)	Monday, July 25	11:00 AM
Aerospace & Mechanical Engineering (AME)	Tuesday, July 26	10:00 AM
Electrical & Computer Engineering (ECE) and Green Technologies	Tuesday, July 26	2:00 PM
Civil & Environmental Engineering (CEE)	Wednesday, July 27	11:00 AM
Computer Science (CSCI) & Data Science (DSCI)	Wednesday, July 27	1:00 PM
Industrial and Systems Engineering (ISE)	Thursday, July 28	10:00 AM
Biomedical Engineering (BME)	Thursday, July 28	2:00 PM
Mork Family Department of Chemical Engineering & Materials Science (MFD) and Petroleum Engineering (PTE)	Friday, July 29	11:00 AM

REGISTER ONLINE: <https://viterbigrad.usc.edu/ms-denviterbi-new-student-information/>

DEN@Viterbi Technical Support



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DEN@Viterbi Technical Support Center

OHE 142, dentsc@usc.edu, 213-740-9356

- **Services:**

- ✓ Desire2Learn Training
- ✓ Technical Support
- ✓ Webcast Quality Control
- ✓ Lecture Posting
- ✓ Course Notes Support
- ✓ Homework Support
- ✓ Exams Coordination

- **Supervisors:**

- Daniel Cueva

- **Exams:**

- Shirley Schutt

twitter.com/denhelpdesk
youtube.com/denhelpdesk



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DEN@Viterbi Desire2Learn: LOGIN

courses.uscden.net

Login - USC Viterbi School of Engineering

courses.uscden.net/d2l/login

Guest

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USC Viterbi School of Engineering – DEN@Viterbi

Log in to view your courses offered through DEN@Viterbi, explore tools and features, and customize your eLearning experience for programs and courses supported by **DEN@Viterbi**. Students must be registered and approved to view select courses.

First Time Logging in?

DEN@Viterbi Students: You must [create a profile](#) first before you can log in. ←

On-campus students: Profile is created automatically.

If you have problems logging on or seeing your courses, please contact DEN@Viterbi Technical Support Center office at dentsc@usc.edu or 213-740-9356.

Log In Options

- **USC NetID:** Active users with a @usc.edu address can use their [USC NetID login](#) option. If this does not work, you may still use your original D2L credentials described below

USC NetID Login

- **D2L email account and password:** Log on by D2L email account and password option below. Your D2L username is your FULL EMAIL ADDRESS.

Username *

Password *

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DEN@Viterbi DESIRE2LEARN: HOME PAGE



NavBar, Notifications, Content Areas



NavBar



Kevin Chan



[Student FAQ](#) [Instructor FAQ](#) [Edit Course](#) [DEN@Viterbi Tools](#)



Notifications

USC Viterbi School of Engineering

My Courses ▾



Kevin's Sandbox
Spring 2015



D2L Instructor Help




ISE 0618-14: Lean Green Belt
Summer 2018



Welcome and Getting Started ▾

Kevin,

Welcome to DEN! To view your courses, use the **My Courses** widget or click on the  icon at the top of the page.

[Problems? Can't see your course?](#)

[D2L Support Contact Information](#)

DEN@Viterbi DESIRE2LEARN: DEN TOOLS



Terms of Service, D-Clearance Requests, D-Clearance Status

A screenshot of a web browser window showing the 'DEN Tools' page. The browser's address bar displays 'https://tools.uscden.net/dentools/index.php'. The page has a red header bar with the text 'DEN Tools'. Below this, the 'USC Viterbi School of Engineering' logo is centered. At the bottom of the page, there are three links: 'Terms of Service', 'Request D-Clearance', and 'D-Clearance Status'. To the right of these links, there are three corresponding instructions: 'Read and Accept the Terms of Service Immediately' (with a red arrow pointing to 'Terms of Service'), 'Use This Link to Request D-Clearance Before Registering for Each Class' (with a green arrow pointing to 'Request D-Clearance'), and 'Check the Status of Each D-Clearance Request' (with a blue arrow pointing to 'D-Clearance Status').

https://tools.uscden.net/dentools/index.php - Google Chrome

https://tools.uscden.net/dentools/index.php

DEN Tools

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[Terms of Service](#) ← Read and Accept the Terms of Service Immediately
[Request D-Clearance](#) ← Use This Link to Request D-Clearance Before Registering for Each Class
[D-Clearance Status](#) ← Check the Status of Each D-Clearance Request

DEN@Viterbi DESIRE2LEARN: COURSES

DEN Course Links



The screenshot shows the USC Viterbi DEN@Viterbi interface. At the top, the USC Viterbi School of Engineering logo is on the left. To its right is a navigation bar with icons for a grid (highlighted by a red arrow), email, chat, and notifications. Further right is a user profile for Kevin Chan and a settings gear icon. Below the navigation bar, there are links for 'Student FAQ', 'Instructor FAQ', and 'Edit'. A search bar with the placeholder 'Search for a course' and a magnifying glass icon is present, with an 'Advanced Search' link to its right. Below the search bar, a list of courses is displayed, each with a pin icon on the right:

- Kevin's Sandbox - KC-SB-CO
- D2L Instructor Help - d2l_inst_intro
- ISE 0618-14: Lean Green Belt - ISE 0618-14

On the left side of the interface, there is a 'My Courses' dropdown menu and a large image of a bridge structure.

*** If you do not see your courses 2-3 days before the start of the semester, check your registration through OASIS or Accept the DEN Terms of Service in DEN Tools.**

New Student Training will go over how to navigate your course pages. Sign up at: <https://viterbigrad.usc.edu/technical-support/training-options/>

DEN@Viterbi DESIRE2LEARN: Off Campus Resources

Live Lecture Video, Homework Repository, Webex/Zoom Information



≡ Course Information, Links	24
≡ Live Stream Information	2
≡ Case Studies	12
≡ Team Presentations	
≡ Week 1 (5/22) - Course Overview & Questions; Introduction to Systems Engineering	4
≡ Week 2 (5/29) - System Thinking; SE Characteristics and Discipline; Value of Systems Engineering; Roles. Program Life Cycle & Standards	8
≡ Week 3 (6/5) -	4

Please use this area to introduce yourself!

You can:

1. Share a funny story
2. Post a picture of your travels
3. Interests, hobbies, things you like to do for fun

This is completely optional, but can be a quick way to get to know your classmates!

≡ Live Stream Information

All conditions must be met

Enrolled in section: 32341D (DEN) - 20182-SAE541

New

Add Existing Activities

≡ Live Lecture Video

External Learning Tool

✓

≡ SAE 541 Hines - Webex Information

Web Page

✓

Viewing LIVE & ARCHIVED LECTURES

DEN Course Lectures



1 Video player showing a lecture by Dr. Naushaba Khalid.

2 Search bar: Search this recording

3 Contents menu:

- Contents
- Captions
- Discussion
- Notes
- Bookmarks

4 Lecture content summary:

Drug-induced vasculitis is an inflammation of blood vessels caused by the use of various pharmaceutical agents. In this Grand Rounds session given for the Henry Ford Medical Group, Dr. Naushaba Khalid discusses the causes and symptoms commonly associated with DIV.

5 Pathogenesis of Drug Induced Vasculitis 0:00

6 COI & Disclosures 0:11

7 Outline 0:21

8 Objective 0:59

9 Vasculitis 1:20

10 Clinical case 3:33

11 Workup 5:25

12 IMPORTANT POINTS ABOUT DIV

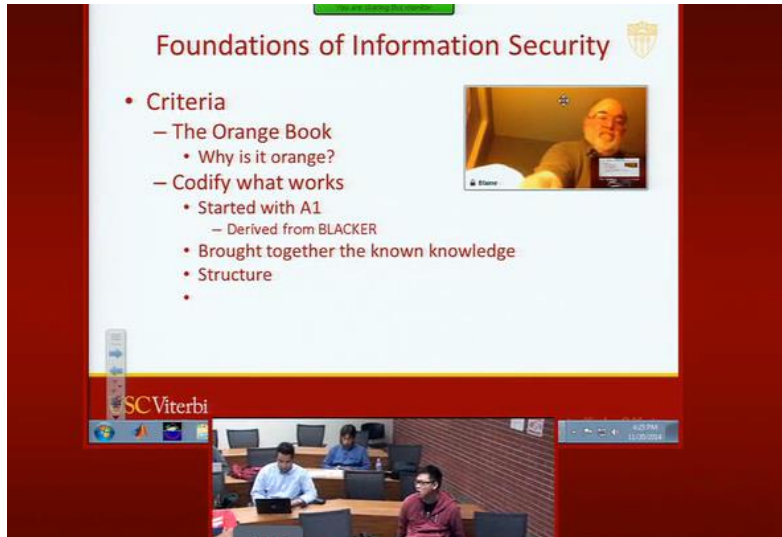
- Clinical manifestations of drug-induced AAV similar to primary vasculitis
- ANCA not suitable for monitoring of disease activity.
- Overall prognosis of DIV is much better than that of primary AAV.

13 Video player controls: 11:20, -34:23, 1x Speed, Quality, Slides, Screen, Hide

14 Video player timeline: 9:21, 10:06, 11:00, 11:55

New Student Training will go over how to access live and archived videos. Sign up at: <https://viterbigrad.usc.edu/technical-support/training-options/>

DEN@Viterbi's E-LEARNING SYSTEM

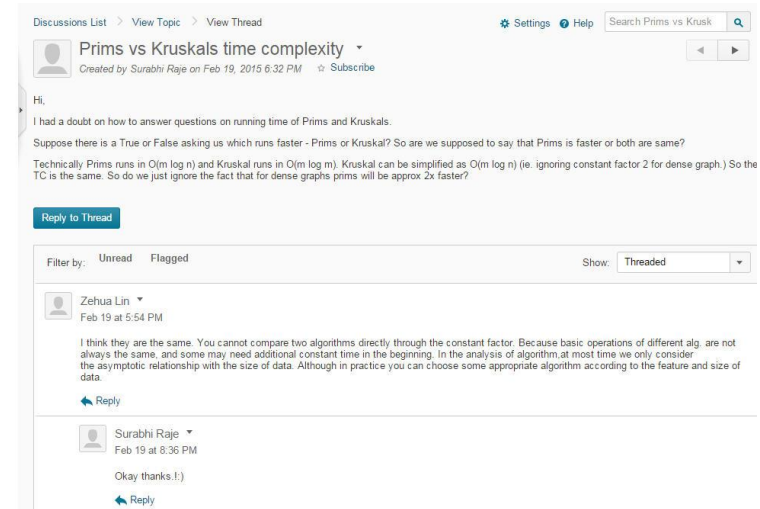


Virtual Meetings & Presentations

New Student Training will introduce virtual meeting rooms and social group spaces. Sign up at: <https://viterbigrad.usc.edu/technical-support/training-options/>



Communicate during Live Lecture



Live Chat & Threaded Discussion

Where do I find my Course Notes?



If faculty submit any documents to our office to be posted they will be located in its Weekly module (unless otherwise specified). This includes, but not limited to:

Scanned Lecture Notes

Part time:

* Green's Theorem:

$$\oint_C P dx + Q dy = \iint_R \left(\frac{\partial Q}{\partial x} - \frac{\partial P}{\partial y} \right) dA$$

* Path independence

$$\int_A^B P dx + Q dy$$

$\oint P dx + Q dy$ is path independent if $\exists F(x,y)$ s.t. $P = \frac{\partial F}{\partial x}$ and $Q = \frac{\partial F}{\partial y}$ (defined in D)

Conversely, if a function F can be found s.t. $P = \frac{\partial F}{\partial x}$, $Q = \frac{\partial F}{\partial y} \Rightarrow \int P dx + Q dy$ is path independent

Ex: potential energy $F \equiv U$ potential energy and Force vector $\vec{U} = -\nabla U = -\text{grad } U$

Electronic Whiteboard Notes

Lagrangian multiplier technique

$$L = b_0 + b_1 x_1 + b_2 x_2 + b_2 x_1 x_2 - \mu(x_1^2 + x_2^2 - r^2)$$

$$\frac{\partial L}{\partial x_1} = \dots = 0 \quad \text{math happens}$$

$$\frac{\partial L}{\partial x_2} = \dots = 0$$

$$x_1 = \frac{b_1 + b_2 x_2}{2\mu} \quad x_2 = \frac{b_2 + \frac{b_1 b_2}{2\mu}}{2\mu - \frac{b_2^2}{2\mu}}$$

to max \hat{f} , need μ greater than the largest eigenvalue

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Submitting Your Homework

You will submit your homework through a D2L Dropbox unless otherwise specified.



Course Home Student FAQ Instructor FAQ Content **My Tools** My Class Edit Course DEN@Viterbi Too

Dropbox Folders

New Folder

More Actions

Bulk Edit

Discussions

Assignments

Grades

Quizzes

Announcements

New Student Training will go over how to submit homework assignments. Sign up at:

<https://viterbigrad.usc.edu/technical-support/training-options/>

DISCLAIMER – please follow your instructor or TA instructions on how/where to submit homework. Direct email, Specific Dropbox, etc.

Taking Exams as DEN Student

Due to the current pandemic, please wait for further instructions from your professor or check your course syllabus.

Should you have any exam-related questions, please email DEN Exam denexam@usc.edu



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Website: <https://viterbigrad.usc.edu/technical-support/homework-exams/>

Contact Info

VITERBI ADMISSION & STUDENT ENGAGEMENT (VASE)

Location: Olin Hall of Engineering (OHE), Rm. 106

Hours: Mon. - Fri. 8:30 am - 5 pm (Pacific Time)

Phone: (213) 740-4488 | **Fax:** (213) 821-0851

<https://viterbigrad.usc.edu/>

DEN@Viterbi Support	Contact Information	Staff
Technical support, Desire2Learn training, Homework	dentsc@usc.edu 213-740-9356	Daniel Cueva
DEN d-clearance inquiries	den@vase.usc.edu	
Exams	denexam@usc.edu 213-740-9356	Shirley Schutt
VASE Advisor	ptrinida@usc.edu	Patty Rinehart
<ul style="list-style-type: none">• General advisement• Policies & Procedures	213-740-0116	



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The Viterbi School is a "Community of Honor" - the actions of one of us represent us all. Rather than having an academic culture drowning in rules and warnings, we aspire to a higher standard of conduct, one driven by a lifelong commitment to excellence in all our endeavors

– Dean Yortsos



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Objectives

- Understand what it means to be part of *USC Viterbi: A Community of Honor*
- Understand cyber-classroom norms (typical behaviors) & expectations



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Viterbi Community of Honor

We are the USC Viterbi School of Engineering, a community of **academic and professional integrity**. As students, faculty, and staff our fundamental purpose is the **pursuit of knowledge and truth**. We recognize that **ethics and honesty are essential** to this mission and **pledge to uphold the highest standards of these principles**.

As responsible men and women of engineering, our lifelong commitment is to **respect others and be fair in all endeavors**. **Our actions will reflect and promote a community of honor**.



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VCH Breakout!

Read the following two scenarios and discuss with your group on how best to approach them.



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Community of Honor In Action

Academic:

You need a 3.0 to graduate and you got a B- in a class putting you at a 2.9. Is it ok to ask the professor to bring up your grade?

Professional:

You have to present a project status report in an hour, but a few objectives haven't been met. You can complete the tasks by tomorrow. Do you tell your supervisor the project is up to speed or do you state what is actually complete?



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VASE Contact Info

Email: masters@vase.usc.edu

Phone: (213) 740-4488

Office: OHE 106 (8:30am – 5:00pm PDT)

Website: <https://viterbigrad.usc.edu/>



Search: "USC Viterbi School of Engineering Graduate Programs "



[@USCViterbi](https://twitter.com/USCViterbi)



<https://viterbigrad.usc.edu/gapp-blog/>



<https://viterbigrad.usc.edu/>

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Thank You!
Have a Great Semester!
Fight On!



**A recording of this online orientation
and this presentation will be available for
viewing and download on the VASE website.**

<https://viterbigrad.usc.edu/ms-denviterbi-new-student-information/>