• Please direct your attention to the short presentation.

• At the end of the presentation, you may ask questions via the Q&A window.

• The chat window is reserved for announcements. Please do not use the chat window for questions.
AGENDA

1. General Orientation Reminders
2. Student Support Services
3. Computer Science & Data Science Department
4. Reminders and Resources
5. Q & A
• USC Welcome Packet pdf + DEN General Orientation Recording
  • [https://viterbigrad.usc.edu/ms-denviterbi-new-student-information/](https://viterbigrad.usc.edu/ms-denviterbi-new-student-information/)
  • Both are mandatory, please review if you have not already

• USC Mandatory Online Trainings
  • Found in myUSC > Safety & Wellness, completion is required. Hold placed if not completed.

• Remember to Create DEN@Viterbi Profile Before Registration
  • viterbi.usc.edu/denprofile

• Limited Status Students
  • USC NetID and email will be created within 2 weeks of the start of the term or within 3 days after enrollment of you register after start of term.
  • General advisement for limited status students: den@vase.usc.edu

• After Registration, Technical Support and Training is available for DEN@Viterbi Students
  • [https://viterbigrad.usc.edu/technical-support/training-options/](https://viterbigrad.usc.edu/technical-support/training-options/)
  • Much is covered in DEN general orientation, please review that first
Student Support Services at Viterbi

Academic Department Advising
Academic advising on course registration and planning for future semesters.

VASE DEN Student Services
General advisement and policies and procedures.

DEN Technical Support Center
Technical support services for D2L, lecture posting, course notes support, and exams.

DEN Exams
Support and coordinate homework and exams on D2L.

*Part of the Technical support team
AGENDA

1. General Orientation Reminders
2. Student Support Services
3. Computer Science & Data Science Department
4. Reminders and Resources
5. Q & A
Computer Science/ Data Science Faculty

Nenad Medvidovic, Department Chair

Yolanda Gil
Director, Data Science Program and Interdisciplinary Programs
CSCI/DSCI – Student Services Team

Academic Advisement Team

Advisors can be reached at vsd-csms@usc.edu (CSCI) & vsd-dsms@usc.edu (DSCI)

Ani Gemalmazyan
Erica Kim
Flor Martinez
Liliana Ochoa-Springer
Steve Pham
Norma Perry
Mara Ragan
Sabrina Rodriguez
Kimberly Serrano
Alexandra Slakter
Idania Takimoto
“What services can the CSCI/DSCI advising team help me with?”
Academic Advisement Expectations

What You Can Expect From Us

• We reply to emails within 2 business days during business hours
  (Monday-Friday 9:00am - 4:30pm)
• We’re available for one-on-one Zoom appointments scheduled via MyViterbi after week 3 of the semester and we will be offering group advisement during the first 2 weeks of classes.

What We Expect From You

• Check your email every day

Include your USC ID and full name in all emails sent to

CSCI students: vsd-csms@usc.edu
DSCI students: vsd-dsms@usc.edu

• Only email using your usc.edu email address
• When our communication requires a response, please reply within
  2 business days
Master of Science in
Applied Data Science (32 units)

Master of Science in
Cyber Security Engineering (28 units)
MS in Computer Science Programs
Available on DEN

MS General Track (28 units)

Specializations (32 units)

- CSCI Data Science
- CSCI Software Engineering
- CSCI Computer Security
- CSCI Game Development
- CSCI Scientists and Engineers

Interested in changing Specializations? You can do this after you completed your first semester at USC and earn a 3.0 or higher. The only exception is the Scientists and Engineers students.
First Semester Course Examples

**Computer Science**

- **General** - CSCI 570 + CSCI 585
- **Data Science** - CSCI 585 + CSCI 561
- **Computer Security** - CSCI 531 + CSCI 570
- **Multimedia and Creative Tech** - CSCI 570 + CSCI 576
- **Scientist and Engineers** - CSCI 455 + CSCI 585

**Data Science**

(if not waiving out of intro courses)

- **Applied Data Science** – DSCI 510, DSCI 549
- **Cyber Security Engineering** – CSCI 530, DSCI 519
Tracking Your Degree Requirements

Your STARS report can be found on my.usc.edu, OASIS.
Tracking Your Degree Requirements

**STARS does not automatically update, but you can email your academic advisor once you complete your first semester of classes to request an update**
Pre-Course Registration Process

- Common registration holds and how to lift them
  - Mandatory Educational Module (MEM) Holds
  - SHC Holds
  - Prior Degree Verification Hold
- The Departmental (D) Clearance Process
ASTE 589: Solar System Navigation (3.0 units)

Free-return trajectories for exploration of the moon, optimization and control of interplanetary trajectories, and mission design using the interplanetary superhighway.

Prerequisites: ASTE 580

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<tr>
<th>Section</th>
<th>Session</th>
<th>Type</th>
<th>Time</th>
<th>Days</th>
<th>Registered</th>
<th>Instructor</th>
<th>Location</th>
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<td>048</td>
<td>Lecture</td>
<td>6:40-8:20pm</td>
<td>Wednesday</td>
<td>2 of 20</td>
<td>Gerald Hintz, Troy Goodson, Rodney Anderson</td>
<td>OHE 1008</td>
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<tr>
<td>99107D</td>
<td>034</td>
<td>Lecture</td>
<td>6:40-8:20pm</td>
<td>Wednesday</td>
<td>3 of 30</td>
<td>Gerald Hintz, Troy Goodson, Rodney Anderson</td>
<td>DEH@Viterbi</td>
<td></td>
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</table>
Registration (Add/Drop) Deadlines

- Registration Calendar on SOC
- Registration Confirmation Email
- Three-digit session code/hyperlink
DEN D-Clearance Request

1. Login to DEN Desire2Learn: [http://courses.uscden.net](http://courses.uscden.net)
   - Go to DEN@Viterbi Tools on the navigation bar

2. Select “Request D-clearance” link, select the term, and select a course

3. Important reminders:
   - Approval process takes 1-2 business days. To view the status of a request, click on “Check D-Clearance Status”
   - You can register once your request has been processed. D-clearances expire 7 days from when it is issued so register as soon as you obtain it to secure a seat in a course.

All DEN courses require D-clearance.

For questions on D-Clearance status, contact den@vase.usc.edu
How to Make an Advisement Appointment

During week 4 of the semester, advisors are available for course planning and other questions. You can make an appointment via myViterbi.

Appointments are held via Zoom at this time.
Registration and Course Planning Tips

• Be flexible with your course choices. We offer a large variety of courses covering many areas of computer science & we know you’re here to broaden your knowledge of computer science.

• Plan your classes by referring to the Schedule of Classes classes.usc.edu or Web Registration via myUSC.

• Out of Sequence: If you receive a waiver to take an advanced course, you cannot go back to take the lower-level course. No credit will be awarded.

• Enroll in no more than two courses per semester (8 units). For DEN students working full-time, we recommend no more than one course (4 units).

• Communicate with an advisor and/or professor if you are having any issues with courses before add/drop and withdraw deadlines.
Continuous Enrollment, Leaves of Absence, and Degree Time Limit Requirements

- USC requires graduate students to maintain continuous enrollment every Fall and Spring semester.
- Summer enrollment is optional.
- If you must miss a Fall or Spring semester, please contact us to request a Leave of Absence before Friday of Week 3 of the semester (the add/drop deadline for courses).
  - Domestic students - make sure to contact the department ASAP!
  - International students – make sure to contact the VASE office.
- If you do not file for a leave of absence when not attending USC during a fall or spring semester, you will be considered out of residency and will need to apply for re-admission to the program. Always file for a leave of absence if you need time off from the program!
- You have 5 years to complete the degree program from the term of your first course. For international students this depends on your I20
• **Computer Science Honors Program:** MS in CS students who earn a 3.9 or higher can apply to the Computer Science Honors Program and receive a number of benefits including special invitations to meet with faculty & industry affiliates. ([www.cs.usc.edu/academic-programs/masters/cs_ms_honors/](http://www.cs.usc.edu/academic-programs/masters/cs_ms_honors/)). The Honors Program is not available for DSCI students.

• Good Academic Standing: All graduate students are required to maintain a cumulative grade point average (GPA) of 3.0 (“B” average), as well as a 3.0 (“B” average) in your applied major courses. You may be dismissed from the program if this is not achieved.

• Faculty and Teaching Assistants are available to help with questions you have about the course.

• Be sure you understand how much peer-to-peer collaboration is acceptable before collaborating with other students in the course. Otherwise, you may end up inadvertently getting an academic integrity violation ...
Consequences of Getting an Academic Integrity Violation

• You will receive a “F” in the class and it will affect your GPA and appear on your transcript. F’s cannot be removed – no exceptions

• You can be suspended or expelled from USC

• Can be denied future Curricular Practical Training/Internship, access to Viterbi Career Connections and affect job opportunities

Academic  http://catalogue.usc.edu, The document of authority is the University Catalogue. Review your degree requirements, registration policies, etc.

Conduct  http://scampus.usc.edu, SCampus contains policies and procedures pertaining to student conduct. Freedom of speech, grievance procedures, computing, discrimination and other important topics.
How to Avoid Academic Integrity Violations

• If you are unsure if something would be considered cheating, check with your professor 1st! They are there to guide you and help you and will give you advice.

• If you are doing group work, make sure the professor has approved you to work on an assignment as a group.

• Don’t post your homework on github! Don’t share homework with your friend.

• Don’t try to cheat the system. You will get caught!

Questions about Academic Integrity?

Viterbi Academic Integrity Officer:
Associate Professor Steve Bucher
sbucher@usc.edu
CSCI/DSCI Academic Advising

- **Emails:**
  - CSCI students: vsd-csms@usc.edu
  - DSCI students: vsd-dsms@usc.edu
- **Please include your USC ID number in emails**
- **Websites:**
  - CSCI: https://www.cs.usc.edu/
  - DSCI: https://datascience.usc.edu/
- One-On-One Advisement Appointments are available online after the 3rd week of the semester through myViterbi

VASE Advising

- **Email:** welcome@vase.usc.edu
- **Website:** https://viterbigrad.usc.edu/
- Virtual Walk-in Hours (Monday-Thursday, PST):
  - 10:00 AM - 12:00 PM
## DEN CONTACT INFORMATION

**Location:** Olin Hall of Engineering (OHE), Rm. 106  
**Hours:** Mon. - Fri. 8:30 am - 5 pm (Pacific Time)  
[https://viterbigrad.usc.edu/academic-services/denviterbi-student-services/](https://viterbigrad.usc.edu/academic-services/denviterbi-student-services/)

<table>
<thead>
<tr>
<th>DEN@Viterbi Support</th>
<th>Contact Information</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Technical support, Desire2Learn training, Homework</strong></td>
<td><a href="mailto:dentsc@usc.edu">dentsc@usc.edu</a></td>
<td>Daniel Cueva</td>
</tr>
<tr>
<td></td>
<td>213-740-9356</td>
<td></td>
</tr>
<tr>
<td><strong>DEN d-clearance inquiries</strong></td>
<td><a href="mailto:den@vase.usc.edu">den@vase.usc.edu</a></td>
<td></td>
</tr>
<tr>
<td><strong>Exams</strong></td>
<td><a href="mailto:denexam@usc.edu">denexam@usc.edu</a></td>
<td>Shirley Schutt</td>
</tr>
<tr>
<td></td>
<td>213-740-9356</td>
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</tr>
<tr>
<td><strong>VASE Advisor</strong></td>
<td><a href="mailto:den@vase.usc.edu">den@vase.usc.edu</a></td>
<td>Andrea Mora, Andy Chen, William Wences</td>
</tr>
<tr>
<td>• General advisement</td>
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<td></td>
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<tr>
<td>• Policies &amp; Procedures</td>
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</table>
Questions?

Please submit your questions in the Q&A box
Please help us by submitting the survey after you leave the meeting.

THANK YOU!

Thank You!