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Summer 2024 DEN D-Clearance and Registration

Hello DEN@Viterbi Students!

The Summer 2024 schedule of classes is available.

- Important dates and deadlines are listed in the [registration calendar](#).
- Review the [session code information for specific course start dates and deadlines](#).

DEN sections have **DEN@Viterbi** under the location section. For instructions on how to register, here is the link:

<https://arr.usc.edu/services/registration/webregistration.html#Register>

New D-Clearance request system

All DEN@Viterbi courses require departmental clearance (d-clearance) before you can register via the Web Registration system.

*Our current d-clearance request form on Desire 2 Learn (D2L) will retire, and all DEN@Viterbi d-clearance requests will be submitted through **MyViterbi**.*

- We will host an information session via [Zoom](#) on **Tuesday, February 20th, 2024, at 10 am**. The session will be recorded and uploaded to the [current DEN@Viterbi Student](#) webpage.

Requesting DEN D-Clearance



USC Viterbi
School of Engineering

Registration Information

Registration for the Summer 2024 semester begins on February 28th, 2024.
DEN@Viterbi will open d-clearance requests on February 20th, 2024.

We will issue d-clearances on February 28th, 2024, for most departments. Refer to the chart below for detailed information regarding d-clearance issuing dates.

Degree Program	DEN D-clearance Issuing Date
For students in AME, ASTE, SAE, BME, CEE, ECE, ISE, and MORK, degree program course requests will start being issued	February 28
For students who would like to request dclearance for a non-degree program course in AME, ASTE, SAE, BME, CEE, ECE, ISE, MORK, course requests will start being issued	February 28
For students in CSCI/DSCI, course requests will start being issued	February 28
For students not in a CSCI/DSCI degree program, who would like to request a CSCI/DSCI course; requests will start being issued	March 27

D-clearance Issuing Timeline

Our office will process d-clearance requests within 1-2 business days, starting on the DEN d-clearance issuing date in the chart above.

CHECK your account for [HOLDS](#) before registration.

Prerequisite Waiver

- If you request D-Clearance for a course but do not have the prerequisites, we cannot give you D-Clearance for the course. Please connect with your academic department for more information.
- Prerequisites can be found in the course descriptions in the [University Catalogue](#) or the [Schedule of Classes](#).

Expired D-clearance

D-clearances are valid for 7 business days. After 7 business days, your request will expire, and registration will no longer be possible. You must resubmit your d-clearance request via the *D-clearance Request Manager* to reinstate your course d-clearance. *Course availability is not guaranteed, so we encourage you to register while you have an active d-clearance.*

Academic Advisement

Review the registration information that your academic department emailed before registering. If you have questions regarding your degree requirements, please contact your [academic department graduate advisor](#).

Semester Payment

Tuition and class fees are assessed at the time of registration and due when billed, regardless of class start date(s). Please visit the Student Financial Services website for information about the settlement of your student account.

If you have any questions about DEN@Viterbi d-clearances, please email den@vase.usc.edu. Please allow 1-3 business days for an email response. You are also welcome to attend VGASP virtual drop-in hours Monday-Wednesday from 10 am to 12 pm PST: <https://viterbigrad.usc.edu/academic-advisement/>.

Fight On!

Graduate Student Affairs and Programs Team
Viterbi Admission & Student Engagement (VASE)

Viterbi Admission & Student Engagement
Viterbi School of Engineering
University of Southern California
email: den@vase.usc.edu website: [DEN@Viterbi Current Students](#)

This email contains important information for Viterbi Graduate Students!

Please read and disperse information to others as necessary. If you have any questions, reach out Viterbi Admission and Student Engagement (VASE). Do not unsubscribe from this communication; doing so would

remove you from all future VASE emails including job announcements, scholarship opportunities, event invitations, etc. These emails are sent with features allowing us to see who opens and clicks on various links. These stats will be monitored to ensure students are reading this important information.

Viterbi School of Engineering | OHE 106, Los Angeles, CA 90007

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