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## **DEN@Viterbi Student D-Clearance and Registration Information Fall 2024**

Hello DEN@Viterbi Students!

**Attention:** The VASE DEN@Viterbi email address has changed to [vaseden@usc.edu](mailto:vaseden@usc.edu).

Our previous email, [den@vase.usc.edu](mailto:den@vase.usc.edu) will no longer be active. If you have questions, please email us at our new email [vaseden@usc.edu](mailto:vaseden@usc.edu) or visit our website for more information.

**DEN@Viterbi Student Services**

<https://viterbigrad.usc.edu/academic-services/denviterbi-student-services/>

The **Fall 2024** schedule of classes is available now.

[Important dates and deadlines for Fall 2024](#) are listed in the registration calendar.

DEN sections have **DEN@Viterbi** under the location section. For instructions on how to register:

<https://arr.usc.edu/services/registration/webregistration.html#Register>

## New D-Clearance request system

All DEN@Viterbi courses require departmental clearance (d-clearance) before you can register via the Web Registration system.

- Our current d-clearance request form on Desire 2 Learn (D2L) will retire, and all DEN@Viterbi d-clearance requests will be submitted through **MyViterbi**.
- If you have any questions on how to request D-Clearance, you are welcome to attend VGASP virtual drop-in hours Monday-Wednesday from 10 am to 12 pm PST: <https://viterbigrad.usc.edu/academic-advisement/>.

## How to Request D-clearance on MyViterbi click below for more information

# Requesting DEN D-Clearance



**USC Viterbi**  
School of Engineering

## Registration Information

Registration for the Fall 2024 semester begins on **March 25th, 2024**.  
*DEN@Viterbi will open d-clearance requests on March 18th, 2024.*

We will begin issuing d-clearances on March 25th, 2024, for most departments. Please refer to the chart below for detailed information regarding d-clearance issuing dates.

Degree Program	DEN D-clearance Issuing Date
For students in AME, ASTE, SAE, BME, ECE, ISE, and MORK	March 25
For students not in AME, ASTE, SAE, BME, ECE, ISE, or MORK , but would	March 25

like to enroll in an AME, ASTE, SAE, BME, ECE, ISE, or MORK course	
CEE course requests	TBD
For students in CSCI/DSCI degree programs	TBD
For students not in a CSCI/DSCI degree program, but would like to enroll in a CSCI/DSCI course	TBD

### D-clearance Issuing Timeline

- Our office will process d-clearance requests within 1-2 business days.
- CHECK your account for **HOLDS** before registration.

### Prerequisite Waivers

- If you request D-Clearance for a course but do not have the prerequisites, we cannot give you D-Clearance for the course. Please connect with your academic department for more information.
- Prerequisites can be found in the course descriptions in the [University Catalogue](#) or the [Schedule of Classes](#).

### Expired D-clearance

D-clearances are valid for 7 business days. After 7 business days, your request will expire, and registration will no longer be possible.

- You must resubmit your d-clearance request via the D-clearance Request Manager to reinstate your course d-clearance.
- Course availability is not guaranteed, so we encourage you to register while you have an active d-clearance.

### Academic Advisement

Review the registration information that your academic department emailed before registering. If you have questions regarding your degree requirements, please contact your [academic department graduate advisor](#).

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### [Semester Payment](#)

Tuition and class fees are assessed at the time of registration and due when billed, regardless of class start date(s). Please visit the Student Financial Services website for information about the settlement of your student account.

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If you have any questions, you are welcome to attend VGASP virtual drop-in hours anytime Monday- Wednesday from 10 am to 12 pm PST:  
<https://viterbigrad.usc.edu/academic-advisement/>.

You can also contact us via email at [vaseden@usc.edu](mailto:vaseden@usc.edu). Please allow 1-3 business days for an email response.

Fight On!

Graduate Student Affairs and Programs Team  
Viterbi Admission & Student Engagement (VASE)

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Viterbi Admission & Student Engagement  
Viterbi School of Engineering  
**University of Southern California**  
email: [vaseden@usc.edu](mailto:vaseden@usc.edu) website: [DEN@Viterbi Current Students](#)

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**This email contains important information for Viterbi Graduate Students!**

Please read and disperse information to others as necessary. If you have any questions, reach out Viterbi Admission and Student Engagement (VASE). Do not unsubscribe from this communication; doing so would remove you from all future VASE emails including job announcements, scholarship opportunities, event invitations, etc. These emails are sent with features allowing us to see who opens and clicks on various links. These stats will be monitored to ensure students are reading this important information.

Viterbi School of Engineering | OHE 106, Los Angeles, CA 90007

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